



## Presenting Appropriate Appearance

Work Maturity Post-Assessment

Supervisor's Evaluation

Participant: \_\_\_\_\_ Date: \_\_\_\_\_

Training Site: \_\_\_\_\_ Rater: \_\_\_\_\_

**Directions:** Please rate the participant in comparison to the standards you would expect an average, recently hired employee to do. For each item, please circle the number which corresponds to what you think is a fair description of the participant's recent performance. The participant must have an average score of "2" to successfully complete this area. Participant must demonstrate this skill over at least 40 hours.

### Rating Scale:

**3** : Exceeds Worksite Standard

**2** : Meets Worksite Standard

**1** : Needs Improvement

**X** : Can't Be Evaluated At This Time

A.	Clothes are clean and appropriate for work.	3	2	1	X
B.	Hairstyle and/or beard is appropriate.	3	2	1	X
C.	Makeup is appropriate.	3	2	1	X
D.	Shoes are maintained.	3	2	1	X
E.	Personal hygiene is appropriate.	3	2	1	X
F.	Jewelry is appropriate.	3	2	1	X
G.	Compute average evaluation score.	3	2	1	X

Comments:

Rater Signature: \_\_\_\_\_

Participant Signature: \_\_\_\_\_

Date: \_\_\_\_\_