

## PreETS AT-A-GLANCE 2025/2026

### STUDENTS/ELIGIBILITY:

- Enrolled in a secondary, postsecondary, or other recognized education program
- Ages 14 - 22 (up until the age 23)
- For paid internship, ages 16-22
- Has (a) an IEP that includes post-secondary transition planning; (b) a 504 plan; or (c) a documented disability
- Not eligible if 23 or no longer in school
- Completed Approval/Consent Form

### OUTREACH, RECRUITMENT, COORDINATION, NOTIFICATION:

- Outreach materials will not be distributed without prior DSHS/DVR approval
- All outreach, recruitment, and curriculum materials and resources will include the required DSHS/DVR partnership statement and the DVR logo
- All service delivery will be coordinated with the DVR Regional Transition Consultant (overarching approval per student available)
- Assigned service areas include ESD 101, 123, 171 (pg. 18)
- Notify Donna of any incidents (injury, loss, harm) within 24 hours. Donna will then follow contract requirements around mandatory reporting (pg. 17)

### OUTCOMES:

Each student receives

- Certificate of completion presented to the student, copy retained by SkillSource
- Copy of PreETS Group Service Delivery Outcome Reports
- Opportunity to complete evaluations

### MONTHLY REPORTING (pgs. 29-30):

- Signed A-19-1A Invoice
- PreETS Approval Form for each participating student (signed by parent/guardian/adult student, school, and DVR)
- DVR Rosters (showing attendance)
- Timesheets
- Paystubs
- Overview of outreach and recruitment activities
- Group Service Delivery Outcome Reports (only for the activities that happened that month)
- Copies of Evaluations turned in by students

### GROUP WORKSHOPS

\*<https://www.dshs.wa.gov/dvr/pre-employment-transition-services>

#### JOB EXPLORATION

#### COUNSELING (See pg 18)

Students explore the world of work and learn more about their interests, abilities and future goals\*

#### POST-SECONDARY

#### EDUC. COUNSELING

(See pg 21) Students receive guidance on how to gain education and/or technical training past high school\*

#### WORKPLACE

#### READINESS TRAINING

(See pg 22) Students learn what it takes to work in the real world, including job-related independent living skills\*

#### SELF ADVOCACY

(See pg 23) Students develop the skills necessary to flourish in work and everyday life\*

#### Group workshops

**GOAL:** 138 students @ 20 hrs each

CD: 52

GA: 52

OK: 34

Contractor fee = \$61 per student per hour

#### Reporting/Supervision Requirements:

- Staff supervision on school premises: 1 staff / 15 students (pg. 17-18)
- Submit names to DVR at least 10 business days in advance by uploading DVR Roster to SharePoint
- All DVR Approval forms completed prior to start of training & uploaded to SharePoint
- 4 - 60 hours per category (if less, need DVR approval)
- Use DVR approved curriculum
- Collect student signatures on the Roster approved by DVR
- See OUTCOMES for additional requirements upon completion

**WORK BASED LEARNING EXPERIENCES** (pgs. 19-21) These are in-school or after-school unpaid activities (ages 14-22) and paid internships (ages 16-22)

#### Group activity

(unpaid)

**GOAL:** 70 students x 1 unpaid activity

CD: 25

GA: 25

OK: 20

Contractor fee = \$220 per student per activity

#### Reporting/Supervision Requirements:

- Staff supervision in the community: 1 staff / 5 students (pgs. 17-18)
- Submit names to DVR at least 10 business days in advance by uploading DVR Roster to SharePoint
- All DVR Approval forms completed prior to start of training and uploaded to SharePoint
- Collect student signatures on the Roster approved by DVR
- Each student is limited to 8 unpaid activities within a twelve-month period
- See OUTCOMES for additional requirements upon completion

#### Individual paid internships

**GOAL:** 69 students x 1 paid internship

CD: 26

GA: 26

OK: 17

Contractor fee = \$2,500 per completed internship (min. 40 hours)

#### Reporting/Supervision Requirements:

- Names submitted to DVR 10 business days in advance by adding WBL Agreement (and Parent Authorization if a minor) to SharePoint
- In a competitive, integrated, real work setting; based on student's areas of interest (not at Contractor site)
- Develop contract for up to 120 hours per student; fund=PT; activity code=PWX
- Schedule = minimum 5 hours per week (maximum of 12 weeks consecutively) at minimum wage
- Staff maintains accurate timesheets, conducts weekly worksite visits, observes work, and provides feedback
- See OUTCOMES for additional requirements upon completion